# TOC MINUTES

## Stu Graham

September 16, 2026
Hosted by Laytonville Fire
County Chiefs Training Officers

### Attending in person

Hopland Fire (Chief Franklin)
Laytonville Fire (Chief Smith)
Anderson Valley (Asst.Chief Eubank)
Fort Bragg Fire (Batt Graham)

1: Academy update, issues, concerns.

Laytonville and Albion have traded weekends and topics, class will be in Laytonville in December and Albion for January.

Talk about moving communications portion to the front end of the Academy maybe combine into Willits ICS and introduction weekend, So there can be a full weekend hoses and appliances.

Talk about adding 1 or 2 weekends of skills for cadets wanting to Pursue FF1 certs, we can set it up at one of the towers as a mock Testing course, will employ Eng. Lucier from FBFD to lay out the Course as she is testing in the spring with Sierra College.

Talked about changing up/adding to the spring time wild land Portion, adding online classes L180&S190 prior to the weekend So it can become a certed S130 class to help benefit the departments Pre fire season. This class would be a Friday evening and full Sat/Sun

2:Old Business

Hopland Training tower: progress.

3: New Business

Talked about developing as IC structure for the Academy Instructors ie: a program Coordinator, We need to inquire from Chief Nelson who has been acting in that capacity if he wants to continue in that roll due to the changes within his department may prevent him to have the time and ability. Asst.Chief Clay Eubank showed some interest I also mentioned that Julie Bower stated she would assist in some capacity maybe assistant to the Coordinator to help distribute the required info for set classes, also facilitate emails and contact info. She may be able to relieve some of the burden from Chief Nelson if he's plates are getting full. We can discuss this more in depth when there is more attendance ( Quorum) at the next meeting.

Also need to start a Instructor thread- email based for changes in class times/location/instructors and guest instructors so we utilize people in the correct fashion.

4: Open Discussion was us just BSing as we do.

5:Next Meeting November 11th 1000hrs Mendocino Fire